



UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

FORM 10-Q

QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d)  
OF THE SECURITIES EXCHANGE ACT OF 1934

For the quarterly period ended January 31, 2004

OR

TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d)  
OF THE SECURITIES EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_ to \_\_\_\_\_

Commission file number 1-8929

ABM INDUSTRIES INCORPORATED

(Exact name of registrant as specified in its charter)

Delaware  
(State or other jurisdiction of  
incorporation or organization)

94-1369354  
(I.R.S. Employer  
Identification No.)

160 Pacific Avenue, Suite 222, San Francisco, California  
(Address of principal executive offices)

94111  
(Zip Code)

Registrant's telephone number, including area code: 415/733-4000

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes  No

Indicate by check mark whether the registrant is an accelerated filer (as defined in Rule 12b-2 of the Exchange Act).

Yes  No

Number of shares of common stock outstanding as of February 29, 2004:

48,644,493.

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ABM INDUSTRIES INCORPORATED  
FORM 10-Q  
For the three months ended January 31, 2004

Table of Contents

<b>PART I.</b>	<b>FINANCIAL INFORMATION</b>	2
<a href="#">Item 1.</a>	<a href="#">Financial Statements (Unaudited)</a>	2
	<a href="#">Notes to Consolidated Financial Statements</a>	6
<a href="#">Item 2.</a>	<a href="#">Management's Discussion and Analysis of Financial Condition and Results of Operations</a>	12
<a href="#">Item 3.</a>	<a href="#">Quantitative and Qualitative Disclosures about Market Risk</a>	26
<a href="#">Item 4.</a>	<a href="#">Controls and Procedures</a>	26
<b>PART II.</b>	<b>OTHER INFORMATION</b>	27
<a href="#">Item 1.</a>	<a href="#">Legal Proceedings</a>	27
<a href="#">Item 2.</a>	<a href="#">Changes in Securities, Use of Proceeds and Issuer Purchases of Equity Securities</a>	28
<a href="#">Item 6.</a>	<a href="#">Exhibits and Reports on Form 8-K</a>	28
<b>SIGNATURES</b>		29
<b>EXHIBIT INDEX</b>		30
<a href="#">Exhibit 31.1</a>		
<a href="#">Exhibit 31.2</a>		
<a href="#">Exhibit 32.1</a>		



**PART I. FINANCIAL INFORMATION****Item 1. Financial Statements (Unaudited)**

## ABM INDUSTRIES INCORPORATED AND SUBSIDIARIES

**CONSOLIDATED BALANCE SHEETS**

(In thousands except share amounts)	January 31, 2004	October 31, 2003
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	\$ 90,705	\$ 110,947
Trade accounts receivable, net	297,329	287,906
Inventories	20,815	21,419
Deferred income taxes	38,234	36,339
Prepaid expenses and other current assets	45,683	44,037
Total current assets	492,766	500,648
Investments and long-term receivables	10,519	11,459
<b>Property, plant and equipment, at cost</b>		
Land and buildings	4,982	5,009
Transportation equipment	13,731	13,717
Machinery and other equipment	69,305	71,846
Leasehold improvements	14,359	14,170
	102,377	104,742
Less accumulated depreciation and amortization	(73,358)	(74,619)
Property, plant and equipment, net	29,019	30,123
Goodwill	202,154	201,866
Deferred income taxes	33,047	32,462
Other assets	21,820	19,425
Total assets	<u>\$789,325</u>	<u>\$795,983</u>

(Continued)

## ABM INDUSTRIES INCORPORATED AND SUBSIDIARIES

**CONSOLIDATED BALANCE SHEETS**

(Continued)

(In thousands except share amounts)	January 31, 2004	October 31, 2003
<b>LIABILITIES AND STOCKHOLDERS' EQUITY</b>		
<b>Current liabilities</b>		
Trade accounts payable	\$ 39,086	\$ 38,143
Income taxes payable	12,238	36,658
Accrued liabilities:		
Compensation	58,758	61,691
Taxes — other than income	20,801	15,297
Insurance claims	57,355	55,499
Other	54,940	49,403
Total current liabilities	<u>243,178</u>	<u>256,691</u>
Retirement plans	24,314	24,175
Insurance claims	72,762	71,081
Total liabilities	<u>340,254</u>	<u>351,947</u>
<b>Stockholders' equity</b>		
Preferred stock, \$0.01 par value; 500,000 shares authorized; none issued	—	—
Common stock, \$0.01 par value, 100,000,000 shares authorized; 52,083,000 and 51,767,000 shares issued at January 31, 2004 and October 31, 2003, respectively	521	518
Additional paid-in capital	170,917	166,497
Accumulated other comprehensive loss	(269)	(268)
Retained earnings	333,577	331,275
Cost of treasury stock (3,500,000 and 3,400,000 shares at January 31, 2004 and October 31, 2003, respectively)	(55,675)	(53,986)
Total stockholders' equity	<u>449,071</u>	<u>444,036</u>
Total liabilities and stockholders' equity	<u>\$789,325</u>	<u>\$795,983</u>

The accompanying notes are an integral part of the consolidated financial statements.

ABM INDUSTRIES INCORPORATED AND SUBSIDIARIES  
**CONSOLIDATED STATEMENTS OF INCOME**  
**FOR THE THREE MONTHS ENDED JANUARY 31, 2004 AND 2003**

(In thousands except per share amounts)	2004	2003
<b>Revenues</b>		
Sales and other income	\$570,823	\$552,444
<b>Expenses</b>		
Operating expenses and cost of goods sold	516,835	504,053
Selling, general and administrative	42,557	42,721
Interest	250	109
Total expenses	559,642	546,883
Income from continuing operations before income taxes	11,181	5,561
Income taxes	4,025	1,811
Income from continuing operations	7,156	3,750
Income from discontinued operation, net of income taxes	—	588
<b>Net income</b>	<b>\$ 7,156</b>	<b>\$ 4,338</b>
<b>Net income per common share — Basic</b>		
From continuing operations	\$ 0.15	\$ 0.08
From discontinued operation	—	0.01
	<b>\$ 0.15</b>	<b>\$ 0.09</b>
<b>Net income per common share — Diluted</b>		
From continuing operations	\$ 0.14	\$ 0.08
From discontinued operation	—	0.01
	<b>\$ 0.14</b>	<b>\$ 0.09</b>
<b>Average common and common equivalent shares</b>		
Basic	48,512	49,053
Diluted	49,785	49,972
<b>Dividends declared per common share</b>	<b>\$ 0.10</b>	<b>\$ 0.095</b>

The accompanying notes are an integral part of the consolidated financial statements.

ABM INDUSTRIES INCORPORATED AND SUBSIDIARIES  
**CONSOLIDATED STATEMENTS OF CASH FLOWS**  
**FOR THE THREE MONTHS ENDED JANUARY 31, 2004 AND 2003**

(In thousands)	2004	2003
<b>Cash flows from operating activities:</b>		
Net income	\$ 7,156	\$ 4,338
Less income from discontinued operation		(588)
Income from continuing operations	7,156	3,750
<b>Adjustments to reconcile income from continuing operations to net cash provided by continuing operating activities:</b>		
Depreciation and intangible amortization	3,475	3,567
Provision for bad debts	1,195	1,201
Gain on sale of assets	(36)	(28)
Increase in deferred income taxes	(2,480)	(776)
Increase in trade accounts receivable	(10,618)	(2,148)
Decrease in inventories	604	499
Increase in prepaid expenses and other current assets	(1,646)	(2,186)
Increase in other assets	(2,694)	(4,005)
Increase in income taxes payable	6,354	2,751
Increase (decrease) in retirement plans accrual	139	(121)
Increase in insurance claims liability	3,537	1,769
Increase in trade accounts payable and other accrued liabilities	9,051	13,221
Total adjustments to net income	6,881	13,744
Net cash flows from continuing operating activities	14,037	17,494
Net operational cash flows from discontinued operation	(30,507)	320
Net cash (used in) provided by operating activities	(16,470)	17,814
<b>Cash flows from investing activities:</b>		
Net investing cash flows from discontinued operation	—	(4)
Additions to property, plant and equipment	(2,087)	(2,668)
Proceeds from sale of assets	51	213
Decrease in investments and long-term receivables	940	558
Purchase of businesses	(288)	(14,810)
Net cash used in investing activities	(1,384)	(16,711)
<b>Cash flows from financing activities:</b>		
Common stock issued	4,156	4,559
Common stock purchases	(1,689)	(9,297)
Dividends paid	(4,855)	(4,640)
Net cash used in financing activities	(2,388)	(9,378)
Net decrease in cash and cash equivalents	(20,242)	(8,275)
Cash and cash equivalents beginning of period	110,947	19,416
<b>Cash and cash equivalents end of period</b>	<b>\$ 90,705</b>	<b>\$ 11,141</b>
<b>Supplemental Data:</b>		
Cash paid for income taxes	\$ 30,658	\$ 199

The accompanying notes are an integral part of the consolidated financial statements.

## ABM INDUSTRIES INCORPORATED AND SUBSIDIARIES

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

**1. General**

In the opinion of management, the accompanying unaudited consolidated financial statements contain all material adjustments which are necessary to present fairly ABM Industries Incorporated and Subsidiaries (the Company) financial position as of January 31, 2004 and the results of operations and cash flows for the three months then ended. These adjustments are of a normal, recurring nature, except as otherwise noted.

The information included in this Form 10-Q should be read in conjunction with the management's discussion and analysis, the consolidated financial statements and the notes thereto included in the Company's Form 10-K Annual Report for the fiscal year ended October 31, 2003, as filed with the Securities and Exchange Commission.

The operations of the Company's Elevator segment have been classified as a discontinued operation for all periods presented. Accordingly, the operating results and cash flows are shown as discontinued operation in the accompanying consolidated financial statements. See Note 7.

**2. Net Income per Common Share**

The Company has reported its earnings in accordance with Financial Accounting Standards (SFAS) No. 128, "Earnings per Share." Basic net income per common share is based on the weighted average number of shares outstanding during the period. Diluted net income per common share is based on the weighted average number of shares outstanding during the period, including common stock equivalents. The calculation of net income per common share is as follows:

(In thousands except per share amounts)

	Three months ended January 31,	
	2004	2003
Income from continuing operations, net of income taxes	\$ 7,156	\$ 3,750
Income from discontinued operation, net of income taxes	—	588
Net income available to common stockholders	<u>\$ 7,156</u>	<u>\$ 4,338</u>
Average common shares outstanding — Basic	48,512	49,053
Effect of dilutive securities:		
Stock options	1,273	919
Average common shares outstanding — Diluted	<u>49,785</u>	<u>49,972</u>
Net income per common share — Basic:		
From continuing operations	\$ 0.15	\$ 0.08
From discontinued operation	—	0.01
	<u>\$ 0.15</u>	<u>\$ 0.09</u>
Net income per common share — Diluted:		
From continuing operations	\$ 0.14	\$ 0.08
From discontinued operation	—	0.01
	<u>\$ 0.14</u>	<u>\$ 0.09</u>

## [Table of Contents](#)

For purposes of computing diluted net income per common share, weighted average common share equivalents do not include stock options with an exercise price that exceeds the average fair market value of the Company's common stock for the period (*i.e.*, "out-of-the-money" options). On January 31, 2004 and 2003, options to purchase common shares of 0.3 million and 3.1 million at a weighted average exercise price of \$18.30 and \$16.29, respectively, were excluded from the computation.

### 3. Stock-Based Compensation – Adoption of Statement of Financial Accounting Standard No. 148

In December 2002, the Financial Accounting Standards Board (FASB) issued SFAS No. 148, "Accounting for Stock-Based Compensation – Transition and Disclosure." SFAS No. 148 amended SFAS No. 123, "Accounting for Stock-Based Compensation" to provide for alternative methods of transition to SFAS No. 123 and amended disclosure provisions. SFAS No. 148 is effective for financial statements for fiscal years ending after December 15, 2002. The Company continues to account for stock-based employee compensation plans using the intrinsic value method under the recognition and measurement principles of Accounting Principles Board (APB) Opinion No. 25, "Accounting for Stock Issued to Employees," and has adopted the disclosure provisions of SFAS No. 148 effective November 1, 2002. The Company's application of APB Opinion No. 25 does not result in compensation cost because the exercise price of the options is equal to the fair value of the stock at the grant date. Under the intrinsic value method, if the fair value of the stock is greater than the exercise price at grant date, the excess is amortized to compensation expense over the estimated service life of the recipient.

As all options granted since October 31, 1995 had an exercise price equal to the market value of the underlying common stock on the date of grant, no stock-based employee compensation cost is reflected in net income for the three months ended January 31, 2004 and 2003. The following table illustrates the effect on net income and earnings per share if the Company had applied the fair value recognition provisions of SFAS No. 123 to all employee options granted after October 31, 1995 using the retroactive restatement method:

(In thousands except per share amounts)

	Three months ended January 31,	
	2004	2003
Net income, as reported	\$7,156	\$4,338
Deduct: Stock-based employee compensation cost, net of tax effect, that would have been included in net income if the fair value method had been applied	624	1,079
Net income, pro forma	<u>\$6,532</u>	<u>\$3,259</u>
Net income per common share — basic		
As reported	\$ 0.15	\$ 0.09
Pro forma	\$ 0.13	\$ 0.07
Net income per common share — diluted		
As reported	\$ 0.14	\$ 0.09
Pro forma	\$ 0.13	\$ 0.07

## [Table of Contents](#)

For purposes of calculating the effect on net income and earnings per share if the Company had applied the fair value recognition provisions of SFAS No. 123, the fair value of stock-based awards to employees is calculated through the use of option pricing models. The use of these models requires subjective assumptions, including future stock price volatility and expected time to exercise, which can have a significant effect on the calculated values. The Company's calculations for the three months ended January 31, 2004 and 2003 were made using the Black-Scholes option pricing model with the following weighted average assumptions: expected life from the date of grant of 6.8 years and 6.1 years, respectively; expected stock price volatility of 24.2% and 28.4%, respectively; expected dividend yields of 2.4% and 2.6%, respectively; and risk free interest rates of 3.7% and 3.9%, respectively.

The Company's pro forma calculations are based on a single option valuation approach. The computed pro forma fair value of the options awards are amortized over the required vesting periods. For purposes of the pro forma calculations, should options vest earlier, the remaining unrecognized value is recognized immediately and stock option forfeitures are recognized as they occur.

#### 4. Revenue Presentation

The Company has reported its revenues in accordance with Emerging Issues Task Force (EITF) Issue No. 01-14, "Income Statement Characterization of Reimbursements Received for Out-of-Pocket Expenses Incurred." For the Company's Parking segment this pronouncement requires both revenues and expenses be recognized, in equal amounts, for costs directly reimbursed from its managed parking lot clients. EITF No. 01-14 did not change the income statement presentation of revenues and expenses of any other segments and had no impact on the Company's operating profits or net income. Parking sales related solely to the reimbursement of expenses totaled \$53.8 million and \$53.7 million for the quarters ended January 31, 2004 and 2003, respectively.

#### 5. Goodwill and Other Intangibles

The changes in the carrying amount of goodwill for the three months ended January 31, 2004 were as follows:

(In thousands)				
Segment	Balance as of October 31, 2003	Initial Payments for Acquisitions	Contingent Amounts	Balance as of January 31, 2004
Janitorial	\$142,658	—	\$176	\$142,834
Parking	29,920	—	102	30,022
Engineering	2,174	—	—	2,174
Security	7,806	—	10	7,816
Lighting	17,356	—	—	17,356
Other	1,952	—	—	1,952
Total	\$201,866	—	\$288	\$202,154

As of January 31, 2004 and October 31, 2003, all intangible assets other than goodwill, consisting principally of contract rights with a net book value of \$3.4 million and \$3.7 million, respectively, were included in other assets and are being amortized over the contract periods. Amortization expense for intangible assets other than goodwill was \$0.3 million for each of the three-month periods ended January 31, 2004 and 2003. The remaining amortization period for intangible assets other than goodwill ranges from 1 to 13 years. The weighted average remaining life was 4 years at January 31, 2004.

## **6. Acquisitions**

Acquisitions have been accounted for using the purchase method of accounting. Operations of the companies and businesses acquired have been included in the accompanying consolidated financial statements from their respective dates of acquisition. The excess of the purchase price (including contingent amounts) over fair value of the net assets acquired is generally included in goodwill. Most purchase agreements provide for initial payments and contingent payments based on the annual pretax income or other financial parameters for subsequent periods ranging generally from two to five years. Cash paid for acquisitions, including down payments and contingent amounts based on subsequent earnings, was \$0.3 million and \$14.8 million in the three months ended January 31, 2004 and 2003, respectively.

No acquisitions were made during the three months ended January 31, 2004.

On January 31, 2003, the Company acquired the commercial self-performed janitorial cleaning operations of Horizon National Commercial Services, LLC, a provider of janitorial services based in Red Bank, New Jersey. Assets acquired by the Company include key customer accounts in the eastern, mid-western and south central United States. The total adjusted acquisition cost was \$14.7 million, which included the assumption of payroll-related liabilities totaling \$0.2 million. Of the total adjusted acquisition cost, \$12.9 million was allocated to goodwill and \$1.8 million to fixed and other assets at the time of acquisition.

The operating results generated from this acquisition are included in the consolidated financial results of the Company from the date of acquisition. Due to the relative size of this acquisition, pro forma information is not included in the consolidated financial statements.

During the three months ended January 31, 2004 and 2003, contingent amounts totaling \$0.3 million and \$0.7 million, respectively, were paid on earlier acquisitions as provided by the respective purchase agreements. All amounts paid were added to goodwill.

## **7. Discontinued Operation**

On August 15, 2003, ABM Industries Incorporated sold substantially all of the operating assets of Amtech Elevator Services, Inc., a wholly-owned subsidiary of ABM that represented the Company's Elevator segment, to Otis Elevator Company, a wholly-owned subsidiary of United Technologies Corporation (Otis Elevator). The operating assets sold included customer contracts, accounts receivable, facility leases and other assets, as well as a perpetual license to the name "Amtech Elevator Services." The consideration in connection with the sale included \$112.4 million in cash and Otis Elevator's assumption of trade payables and accrued liabilities. The Company realized a gain on the sale of \$51.5 million, which is net of \$31.9 million of income taxes, of which \$30.5 million was paid with the extension of the federal and state income tax returns on January 15, 2004.

The operating results and cash flows of the Elevator segment have been reported as discontinued operation in the accompanying consolidated financial statements. Income taxes have been allocated using the estimated combined federal and state tax rates applicable to Elevator for each of the periods presented.

## [Table of Contents](#)

The operating results of the discontinued operation for the three months ended January 31, 2003 are shown below.

(In thousands)	Three months ended January 31, 2003
Revenues	\$28,182
Income before income taxes	951
Income taxes	363
Net income	\$ 588

### 8. Debt

In April 2003, the Company increased the amount of its syndicated line of credit, which will expire July 1, 2005, to \$250.0 million. No compensating balances are required under the facility and the interest rate is determined at the time of borrowing based on the London Interbank Offered Rate (LIBOR) plus a spread of 0.875% to 1.50% or, for overnight borrowings, at the prime rate plus a spread of 0.00% to 0.25% or, for overnight to one week, at the Interbank Offered Rate (IBOR) plus a spread of 0.875% to 1.50%. The spreads for LIBOR, prime and IBOR borrowings are based on the Company's leverage ratio. The facility calls for a commitment fee payable quarterly, in arrears, of 0.20%, based on the average, daily, unused portion. For purposes of this calculation, irrevocable standby letters of credit issued primarily in conjunction with the Company's self-insurance program and cash borrowings are considered to be outstanding amounts. As of January 31, 2004 and October 31, 2003, the total outstanding amounts under this facility were \$74.6 million and \$69.0 million, respectively, in the form of standby letters of credit. On February 4, 2004 ABM procured a \$7.0 million letter of credit in connection with the gender discrimination lawsuit against ABM in the state of Washington (see Note 12, "Contingencies"). The provisions of the credit facility require the Company to maintain certain financial ratios and limit outside borrowings. The Company was in compliance with all covenants as of January 31, 2004.

### 9. Comprehensive Income (Loss)

Comprehensive income consists of net income and other related gains and losses affecting stockholders' equity that, under generally accepted accounting principles, are excluded from net income. For the Company, such other comprehensive income items consist of unrealized foreign currency translation gains and losses. Comprehensive income for the three months ended January 31, 2004 and 2003 approximated net income.

### 10. Treasury Stock

On September 16, 2001, the Company's Board of Directors authorized the purchase of up to 2.0 million shares of the Company's outstanding common stock at any time through December 31, 2001, which authorization was later extended through January 31, 2003. As of October 31, 2002, the Company had purchased 1.4 million shares at a cost of \$23.6 million (an average price per share of \$16.88). In the three months ended January 31, 2003, the Company purchased the remaining 0.6 million shares at a cost of \$9.3 million (an average price per share of \$15.50).

On March 11, 2003, the Company's Board of Directors authorized the purchase of up to 2.0 million additional shares of the Company's outstanding

## [Table of Contents](#)

common stock at any time through December 31, 2003. As of October 31, 2003, the Company purchased 1.4 million shares under this authorization at a cost of \$21.1 million (an average price per share of \$15.04). In the two months ended December 31, 2003, the Company purchased 0.1 million shares at a cost of \$1.7 million (an average price per share of \$16.90).

On December 9, 2003, the Company's Board of Directors authorized the purchase of up to another 2.0 million additional shares of the Company's outstanding common stock at any time through December 31, 2004. As of January 31, 2004, 2.0 million shares remained available for purchase under this authorization.

### 11. Segment Information

Under the criteria of SFAS No. 131, "Disclosures about Segments of an Enterprise and Related Information," Janitorial, Parking, Engineering, Security, and Lighting are reportable segments. Mechanical and Facility Services are included in the Other segment. Corporate expenses are not allocated.

(In thousands)	Three months ended January 31,	
	2004	2003
<b>Sales and other income:</b>		
Janitorial	\$350,605	\$330,852
Parking	93,858	94,415
Engineering	48,176	45,627
Security	40,876	37,789
Lighting	26,613	33,146
Other	10,448	10,484
Corporate	247	131
	<u>\$570,823</u>	<u>\$552,444</u>
<b>Operating profit:</b>		
Janitorial	\$ 12,829	\$ 7,807
Parking	1,044	590
Engineering	2,565	2,030
Security	1,477	1,342
Lighting	618	680
Other	262	(123)
Corporate expense	(7,364)	(6,656)
<b>Operating profit</b>	<u>11,431</u>	<u>5,670</u>
Interest expense	(250)	(109)
Income from continuing operations before income taxes	<u>\$ 11,181</u>	<u>\$ 5,561</u>

### 12. Contingencies

In September 1999, a former employee filed a gender discrimination lawsuit against ABM in the state of Washington. On May 19, 2003, a Washington state court jury for the Spokane County Superior Court, in the case named *Forbes v. ABM*, awarded \$4.0 million in damages. The court later awarded costs of \$0.7 million to the plaintiff. In addition, the plaintiff may receive an additional \$0.8 million to mitigate the federal tax impact of the plaintiff's award (the Washington Supreme Court is currently deciding whether amounts to mitigate federal tax consequences may be awarded in wrongful termination

## [Table of Contents](#)

cases). ABM is appealing the jury's verdict as well as the award of costs to the State Court of Appeals on the grounds that it was denied a fair trial. By law, interest on the judgment accrues at 12% per year while the appeal is pending. ABM has stayed enforcement of the judgment by procuring a \$7.0 million letter of credit. ABM believes that the award against ABM was excessive and that the verdict was inconsistent with the law and the evidence. Because ABM believes that the judgment will be reversed upon appeal and that it will prevail in a new trial, ABM has not recorded any liability in its financial statements associated with the judgment. However, there can be no assurance that ABM will prevail in this matter. As of January 31, 2004, ABM has incurred and recorded legal fees of \$0.2 million associated with the appeal. These fees, which include the cost of a new trial, are expected to total approximately \$0.4 million. In addition, ABM will incur annual costs of approximately 1% of the amount of the letter of credit.

The Company and some of its subsidiaries have been named defendants in certain other litigation arising in the ordinary course of business. In the opinion of management, based on advice of legal counsel, such matters should have no material effect on the Company's financial position, results of operations or cash flows.

### **13. Subsequent Events**

On March 8, 2004, ABM Industries Incorporated entered into an Asset Purchase Agreement with SSA Holdings II, LLC, a North Carolina limited liability company, and its wholly owned subsidiary Security Services of America, LLC, a North Carolina limited liability company (collectively, "SSA"), and its members, to acquire substantially all of the operating assets of SSA for an initial consideration of \$40.7 million, net of liabilities assumed totaling \$0.3 million. Additional consideration includes contingent payments equal to 20% to 25% of adjusted earnings before interest and taxes, depending upon the level of actual earnings, for each of the years in the five-year period commencing on the closing date.

SSA, also known as "Silverhawk Security Specialists" and "Elite Protection Services", is a full service private security and investigative firm with a diverse client base that includes small, medium and large businesses throughout the Southeast and Midwest regions of the United States. SSA generated \$90.4 million in revenues for the year ended December 31, 2003.

On March 9, 2004, the stockholders of ABM approved the 2004 Employee Stock Purchase Plan under which an aggregate of 2.0 million shares may be issued commencing on May 1, 2004. Under the plan the purchase price of the shares will be determined twice a year on the 1st of May and November of each plan year and it will be the lesser of 85% of the fair market value on those dates or 85% of the fair market value on the date of monthly purchases. Employees may designate up to 10% of their compensation for the purchase of stock, subject to a \$25,000 annual limit. Employees will be required to hold their shares for a minimum of six months from the date of purchase.

## **Item 2. Management's Discussion and Analysis of Financial Condition and Results of Operations**

### **Overview**

The Company provides janitorial, parking, engineering, security, lighting and mechanical services for thousands of commercial, industrial, institutional and retail facilities in hundreds of cities in the United States

## Table of Contents

and British Columbia, Canada. The Company also provided elevator services until August 15, 2003, when it sold substantially all of the operating assets of its Elevator segment (see “Discontinued Operation”). The largest segment of the Company’s business is Janitorial which generated over 61% of the Company’s sales and other income from continuing operations (hereinafter called “sales”) and over 68% of its operating profit before corporate expenses for the first quarter of 2004.

The Company’s sales are substantially based on the performance of labor-intensive services at contractually specified prices. Janitorial and other maintenance service contracts are either fixed-price or “cost-plus” (*i.e.*, the customer agrees to reimburse the agreed upon amount of wages, payroll taxes, insurance charges and other expenses plus a profit percentage). The profitability of fixed-price contracts is impacted by the variability of the number of workdays in a quarter. The majority of the Company’s contracts are for one-year periods, but are subject to termination by either party after 30 to 90 days’ written notice. In addition to services defined within the scope of the contract, the Company also generates sales from extra services where the customer might require additional cleaning or emergency repair services which work frequently offers higher margins.

Sales have historically been the major source of cash for the Company while payroll expenses, which are directly related to sales, have been the largest use of cash. Hence operating cash flows significantly depend on the sales level and timing of collections, as well as the quality of the customer receivable. The timing and level of the payments to suppliers and other vendors, as well as the magnitude of self-insured claims, also affect operating cash flows. The Company’s management views operating cash flows as a good indicator of financial strength. Strong operating cash flows provide opportunities for growth both internally and through acquisitions.

The Company’s most recent acquisitions significantly contributed to the growth in sales and operating profit in the first quarter of 2004 from the same period last year. Internal growth in sales was more than offset by the lack of retrofit jobs at Lighting and terminations of some unprofitable contracts, as well as the loss of profitable contracts to competition. To mitigate the adverse effect on operating profit of the continued slowdown in capital investment by customers, the Company successfully lowered its overhead expenses in Lighting. In the long run, achieving the desired levels of sales and profitability will depend on the Company’s ability to gain and retain, at acceptable profit margins, more customers than it loses, pass on cost increases to customers, and keep overall costs down to remain competitive, particularly against privately-owned companies that typically have the lower cost advantage.

In the short-term, management is focused on actively managing its business, converting bids into sales and integrating its most recent acquisitions. In the long-term, management is focused on implementing its strategic plan to grow the business through a combination of internal growth and selective acquisitions in the Company’s core disciplines.

## **Liquidity and Capital Resources**

## [Table of Contents](#)

(In thousands)	January 31, 2004	October 31, 2003	Change
Cash and cash equivalents	\$ 90,705	\$ 110,947	\$(20,242)
Working capital	\$249,588	\$243,957	\$ 5,631
	<b>Three months ended January 31,</b>		
	<b>2004</b>	<b>2003</b>	<b>Change</b>
Cash provided by operating activities from continuing operations	\$14,037	\$ 17,494	\$ (3,457)
Cash used in investing activities	\$ (1,384)	\$(16,711)	\$ 15,327
Cash used in financing activities	\$ (2,388)	\$ (9,378)	\$ 6,990

Funds provided from operations and bank borrowings have historically been the sources for meeting working capital requirements, financing capital expenditures and acquisitions, and paying cash dividends. As of January 31, 2004 and October 31, 2003, the Company's cash and cash equivalents totaled \$90.7 million and \$110.9 million, respectively. The relatively high cash balances were primarily due to the \$112.4 million of cash proceeds from the Elevator divestiture received during 2003, while the decline in the first quarter of 2004 reflects the payment of estimated income taxes associated with this divestiture (see "Discontinued Operation").

**Working Capital.** Working capital increased by \$5.6 million to \$249.6 million at January 31, 2004 from \$244.0 million at October 31, 2003. The largest component of working capital consists of trade accounts receivable, which totaled \$297.3 million at January 31, 2004, compared to \$287.9 million at October 31, 2003. These amounts were net of allowances for doubtful accounts of \$6.8 million and \$6.3 million at January 31, 2004 and October 31, 2003, respectively. As of January 31, 2004, accounts receivable that were over 90 days past due had decreased \$5.7 million to \$22.5 million (7.6% of the total net outstanding) from \$28.2 million (9.8% of the total net outstanding) at October 31, 2003.

**Cash Flows from Operating Activities.** During the three months ended January 31, 2004 and 2003, operating activities from continuing operations generated net cash of \$14.0 million and \$17.5 million, respectively. Cash from operations was higher in 2003 compared to 2004 primarily due to greater collection of outstanding accounts receivable during 2003.

**Cash Flows from Investing Activities.** Net cash used in investing activities for the three months ended January 31, 2004 was \$15.3 million lower than the same period last year. No acquisitions were made in the first quarter of 2004 while the Company acquired Horizon National Commercial Services, LLC ("Horizon") in 2003.

**Cash Flows from Financing Activities.** Net cash used in financing activities was \$2.4 million in the three months ended January 31, 2004, compared to \$9.4 million in the three months ended January 31, 2003. Stock purchases in the first quarter of 2004 were \$7.6 million lower than in the first quarter of last year.

In the three months ended January 31, 2003, the Company purchased 0.1 million shares of the Company's outstanding common stock at a cost of \$1.7 million (an average price per share of \$16.90) while in the three months ended January 31, 2003, the Company purchased 0.6 million shares at a cost of \$9.3

## [Table of Contents](#)

million (an average price per share of \$15.50). As of January 31, 2004, 2.0 million shares remained available for purchase under a December 9, 2003 Board authorization.

On March 9, 2004, the stockholders of ABM approved the 2004 Employee Stock Purchase Plan under which an aggregate of 2.0 million shares may be issued commencing on May 1, 2004 (see "Subsequent Events").

**Line of Credit.** In April 2003, the Company increased the amount of its syndicated line of credit, which will expire July 1, 2005, to \$250.0 million. No compensating balances are required under the facility and the interest rate is determined at the time of borrowing based on the London Interbank Offered Rate (LIBOR) plus a spread of 0.875% to 1.50% or, for overnight borrowings, at the prime rate plus a spread of 0.00% to 0.25% or, for overnight to one week, at the Interbank Offered Rate (IBOR) plus a spread of 0.875% to 1.50%. The spread for LIBOR, prime and IBOR borrowings is based on the Company's leverage ratio. The facility calls for a commitment fee payable quarterly, in arrears, of 0.20%, based on the average, daily, unused portion. For purposes of this calculation, irrevocable standby letters of credit issued primarily in conjunction with the Company's self-insurance program plus cash borrowings are considered to be outstanding amounts. As of January 31, 2004 and October 31, 2003, the total outstanding amounts under this facility were \$74.6 million and \$69.0 million, respectively, in the form of standby letters of credit. On February 4, 2004 ABM procured a \$7.0 million letter of credit in connection with the gender discrimination lawsuit against ABM in the state of Washington (see Note 12, "Contingencies"). The provisions of the credit facility require the Company to maintain certain financial ratios and limit outside borrowings. The Company was in compliance with all covenants as of January 31, 2004.

### Cash Requirements

The Company is contractually obligated to make future payments under non-cancelable operating lease agreements for various facilities, vehicles, and other equipment. As of January 31, 2004, future contractual payments were as follows:

(In thousands)	Payments Due By Period				
	Total	Less than 1 year	1-3 years	4-5 years	After 5 years
Contractual Obligations					
Operating Leases	\$186,072	\$43,827	\$55,334	\$30,575	\$56,336

Additionally, the Company has the following commercial commitments and other long-term liabilities:

[Table of Contents](#)

(In thousands)	Amounts of Commitment Expiration Per Period				
	Total	Less than 1 year	1 - 3 years	4 - 5 years	After 5 years
Commercial Commitments					
Standby Letters of Credit	\$74,618	74,618	—	—	—
Financial Responsibility Bonds	4,211	4,211	—	—	—
Total	\$78,829	\$78,829	—	—	—

(In thousands)	Payments Due By Period				
	Total	Less than 1 year	1 - 3 years	4 - 5 years	After 5 years
Other Long-Term Liabilities					
Retirement Plans	\$40,484	\$ 2,116	\$4,393	\$4,846	\$29,129

Not included in the retirement plans in the table above are union-sponsored collectively bargained multi-employer defined benefit plans under which certain qualified employees of the Company are covered. These plans are not administered by the Company and contributions are determined in accordance with provisions of negotiated labor contracts. Contributions for these plans averaged approximately \$7.0 million per quarter based on actual fiscal 2003 contributions.

The Company self-insures certain insurable risks such as general liability, automobile property damage, and workers' compensation. Commercial umbrella policies are obtained to provide for \$150.0 million of coverage above the self-insured retention limits (*i.e.*, deductible). For claims incurred after November 1, 2002, substantially all of the self-insured retentions increased from \$0.5 million to \$1.0 million. Effective April 14, 2003, the deductible for California workers' compensation insurance increased to \$2.0 million per occurrence due to general insurance market conditions. While the higher self-insured retention increases the Company's risk associated with workers' compensation liabilities, during the history of the Company's self-insurance program, few claims have exceeded \$1.0 million. The Company annually retains an outside actuary to review the adequacy of its self-insurance claim reserves.

The self-insurance claims paid for the three months ended January 31, 2004 and 2003 were \$14.4 million and \$14.9 million, respectively. The total claim payments made in the fiscal years ended October 31, 2003 and 2002 were \$58.9 million and \$52.7 million, respectively. Claim payments vary based on the frequency and/or severity of claims incurred and timing of the settlements and therefore may have an uneven impact on the Company's cash balances.

In connection with the gender discrimination lawsuit against ABM in the state of Washington (see Note 12, "Contingencies"), ABM has stayed enforcement of the \$4.0 million judgment and \$0.7 million award of costs by procuring a \$7.0 million letter of credit on February 4, 2004. ABM will incur annual costs of approximately 1% of the amount of the letter of credit. ABM believes that the award against ABM will be reversed upon appeal and that it will prevail in a new trial. However, the damages in this case cannot be determined at this time, and these damages may range between \$0, should ABM prevail in a new trial, and an amount awarded by the jury in a new trial, should the plaintiff prevail in a new trial. If ABM does not prevail in a new trial, then the plaintiff may also receive the award of her costs associated with the new trial.

## [Table of Contents](#)

On March 8, 2004, ABM Industries Incorporated entered into an Asset Purchase Agreement with SSA (see Note 13, "Subsequent Events"), to acquire substantially all of the operating assets of SSA for an initial consideration of \$40.7 million, net of liabilities assumed totaling \$0.3 million. Additional consideration includes contingent payments equal to 20% to 25% of adjusted earnings before interest and taxes, depending upon the level of actual earnings, for each of the years in the five-year period commencing on the closing date.

The Company has no significant commitments for capital expenditures except for the SSA purchase price and believes that the current cash and cash equivalents, cash generated from operations and the expected renewal of its line of credit prior to July 2005 will be sufficient to meet the Company's cash requirements for the longer term.

### **Insurance Claims Related to the Destruction of the World Trade Center in New York City on September 11, 2001**

The Company had commercial insurance policies covering business interruption, property damage and other losses related to the WTC complex in New York, which was the Company's largest single job-site with annual sales of approximately \$75.0 million (3% of the Company's consolidated sales for 2001). As of October 31, 2002, Zurich Insurance ("Zurich") had paid two partial settlements totaling \$13.3 million, of which \$10.0 million was for business interruption and \$3.3 million for property damage, which substantially settled the property portion of the claim. The Company realized a pretax gain of \$10.0 million in 2002 on the proceeds received.

In December 2001, Zurich filed a Declaratory Judgment Action in the Southern District of New York claiming the loss of the business profit falls under the policy's contingent business interruption sub-limit of \$10.0 million. On June 2, 2003, the court ruled on certain summary judgment motions in favor of Zurich. Subsequent to the June ruling, additional rulings by the court have limited the Company's recourse under the policy to the amounts paid plus additional amounts related to physical property of the Company located on the WTC premises and certain accounts receivable from customers that could not be collected. Based on a review of the policy and consultation with legal counsel and other specialists, the Company continues to believe that its business interruption claim does not fall under the \$10.0 million sub-limit on contingent business interruption and that the Company's losses under its WTC contracts are eligible for additional business interruption coverage up to the policy maximum of \$124.0 million. Therefore, the Company is appealing the court's rulings.

Under the guidance published by the Emerging Issues Task Force ("EITF") of the Financial Accounting Standards Board ("FASB") "Accounting for the Impact of the Terrorist Attacks of September 11, 2001," the Company has not recognized future amounts it expects to recover from its business interruption insurance as income. Any gain from insurance proceeds is considered a contingent gain and, under Statement of Financial Accounting Standards ("SFAS") No. 5, "Accounting for Contingencies," can only be recognized as income in the period when any and all contingencies for that portion of the insurance claim have been resolved.

### **Off-Balance Sheet Arrangements**

## [Table of Contents](#)

As of January 31, 2004, the Company did not have any off-balance sheet arrangements as defined by Item 303(a)(4) of the Securities and Exchange Commission Regulation S-K.

### **Acquisitions**

The operating results of businesses acquired have been included in the accompanying consolidated financial statements from their respective dates of acquisition. No acquisitions were made during the quarter ended January 31, 2004. Acquisitions made during the same quarter of last year are discussed in Note 6 to the consolidated financial statements.

### **Results of Operations**

The following discussion should be read in conjunction with the consolidated financial statements of the Company. All information in the discussion and references to the years and quarters are based on the Company's fiscal year and first quarter which ended on October 31 and January 31, respectively.

**Three Months Ended January 31, 2004 vs. Three Months Ended January 31, 2003**

(\$ in thousands)

	Three months ended January 31,				
	2004	% of Sales	2003	% of Sales	Increase (Decrease)
<b>Revenues</b>					
Sales and other income	\$570,823	100.0%	\$552,444	100.0%	3.3%
<b>Expenses</b>					
Operating expenses and cost of goods sold	516,835	90.5%	504,053	91.2%	2.5%
Selling, general and administrative	42,557	7.5%	42,721	7.7%	-0.4%
Interest	250	0.0%	109	0.0%	129.4%
Total expenses	559,642	98.0%	546,883	99.0%	2.3%
Income from continuing operations before income taxes	11,181	2.0%	5,561	1.0%	101.1%
Income taxes	4,025	0.7%	1,811	0.3%	122.3%
<b>Income from continuing operations</b>	<b>\$ 7,156</b>	<b>1.3%</b>	<b>\$ 3,750</b>	<b>0.7%</b>	<b>90.8%</b>

**Income From Continuing Operations.** Income from continuing operations for the first quarter of 2004 was \$7.2 million (\$0.14 per diluted share) compared to \$3.8 million (\$0.08 per diluted share) for the first quarter of 2003. The increase was primarily due to lower expenses in the Northeast region of Janitorial, one fewer workday in the first quarter of 2004 compared to the same period in 2003, acquisitions which did not impact results until after January 31, 2003, namely: Horizon acquired on January 31, 2003, Valet Parking Service (“Valet”) acquired on April 30, 2003, and HGO Services (“HGO”) acquired on August 29, 2003, and operating profit improvement in Engineering.

**Sales and Other Income.** Sales and other income for the first quarter of 2004 of \$570.8 million increased by \$18.4 million or 3.3% from \$552.4 million for the first quarter of 2003. Acquisitions that did not significantly impact results until after January 31, 2003 contributed \$28.9 million to the sales increase, although these increases were partially offset by decreased revenues in the Northeast region of Janitorial and in Lighting and Parking.

**Operating Expenses and Cost of Goods Sold.** As a percentage of sales, gross profit (sales minus operating expenses and cost of goods sold) was 9.5% for the first quarter of 2004 compared to 8.8% for the first quarter of 2003. The higher margins were primarily due to lower sick leave and other operating expenses in the Northeast region of Janitorial, one fewer workday in the first quarter of 2004 compared to the same period in 2003 which favorably impacted fixed-price contracts in Janitorial, and the termination of unprofitable contracts in Janitorial, Parking and Lighting, partially offset by the impact of losing profitable contracts.

**Selling, General and Administrative Expenses.** Selling, general and administrative expenses for the first quarter of 2004 were \$42.6 million compared to \$42.7 million for the corresponding three months of 2003. The decrease in selling, general and administrative expenses was primarily attributable to the staff reduction in Lighting and Other segments and the absence of costs associated with management changes in the Northeast region of

[Table of Contents](#)

Janitorial, almost entirely offset by \$1.7 million of selling, general and administrative expenses attributable to the Horizon, HGO and Valet acquisitions and higher professional fees related to Sarbanes-Oxley compliance.

**Interest Expense.** Interest expense, which includes loan amortization and commitment fees for the revolving credit facility, was \$0.3 million for the first quarter of 2004 compared to \$0.1 million for the first quarter of 2003. The increase was primarily due to higher loan commitment fees in the first quarter of 2004.

**Income Taxes.** The effective tax rate for income from continuing operations was 36.0% for the first quarter of 2004, compared to 32.6% for the first quarter of 2003, reflecting the higher level of pretax income. The estimated federal tax credits were substantially the same in the two quarters.

### Segment Information

Under SFAS No. 131 criteria, Janitorial, Parking, Engineering, Security, and Lighting are reportable segments. The operating results of the former Elevator segment are reported separately under discontinued operation and are excluded from the table below, see "Discontinued Operation". All other services are included in the "Other" segment. Corporate expenses are not allocated.

(\$ in thousands)

	Three months ended January 31,		Better (Worse)
	2004	2003	
<b>Sales and other income:</b>			
Janitorial	\$350,605	\$330,852	6.0%
Parking	93,858	94,415	-0.6%
Engineering	48,176	45,627	5.6%
Security	40,876	37,789	8.2%
Lighting	26,613	33,146	-19.7%
Other	10,448	10,484	-0.3%
Corporate	247	131	88.5%
	<u>\$570,823</u>	<u>\$552,444</u>	<u>3.3%</u>
<b>Operating profit:</b>			
Janitorial	\$ 12,829	\$ 7,807	64.3%
Parking	1,044	590	76.9%
Engineering	2,565	2,030	26.4%
Security	1,477	1,342	10.1%
Lighting	618	680	-9.1%
Other	262	(123)	N/A
Corporate expense	<u>(7,364)</u>	<u>(6,656)</u>	<u>-10.6%</u>
<b>Operating profit</b>	<u>11,431</u>	<u>5,670</u>	<u>101.6%</u>
Interest expense	<u>(250)</u>	<u>(109)</u>	<u>-129.4%</u>
Income from continuing operations before income taxes	<u>\$ 11,181</u>	<u>\$ 5,561</u>	<u>101.1%</u>

The results of operations from the Company's segments for the three months ended January 31, 2004, compared to the same period in 2003, are more fully described below.

**Janitorial.** Sales for Janitorial increased \$19.8 million or 6.0% from the first quarter of 2003 to the first quarter of 2004. The increase in sales

## Table of Contents

is primarily due to the \$24.5 million in sales contributed by the Horizon and HGO acquisitions. Additionally, the Southwest Region increased sales through price increases to existing customers as well as gaining new customers in the Los Angeles area. The sales increase was partially offset by decreases in the Northeast and Southeast regions primarily due to loss of profitable contracts to competition as well as the termination of unprofitable contracts.

Operating profit increased \$5.0 million or 64.3% in the first quarter of 2004 compared to the first quarter of 2003 primarily due to reduced expenses in the Northeast region, one fewer workday in the first quarter of 2004 and the impact of acquisitions, partially offset by the effect of higher state unemployment rates, especially in California. The Northeast region's operating loss for the first quarter of 2004 was \$2.4 million lower than its operating loss for the first quarter of 2003 primarily due to lower sick leave expenses, lower legal fees and the absence of costs associated with management changes in the first quarter of 2004. The first quarter of 2004 had one fewer workday than the same period last year which favorably impacted fixed-price contracts by approximately \$1.7 million in payroll and related expenses. Additionally, Horizon and HGO acquisitions contributed \$1.4 million of the increase in Janitorial's operating profit.

**Parking.** Parking sales decreased by \$0.6 million or 0.6% while operating profits increased by \$0.5 million or 76.9% during the first quarter of 2004 compared to the first quarter of 2003. The decrease in sales was due primarily to the loss of two airport contracts in January and September of 2003 and the impact of severe weather conditions in various parts of the country on travel and airport parking. The decrease was partially offset by \$4.4 million of sales from Valet. The increase in operating profits resulted from a \$0.3 million contribution from Valet, higher margins on renegotiated contracts as well as the termination of several unprofitable contracts.

**Engineering.** Sales for Engineering increased \$2.5 million or 5.6% from the first quarter of 2003 to the first quarter of 2004 due to an increased customer base in the Mid-Atlantic, Northern California and West Central regions. Operating profit increased \$0.5 million or 26.4% from the first quarter 2003 to the first quarter 2004 primarily due to higher sales. Additionally, the results for the first quarter of 2003 included \$0.2 million in settlement with a competing firm on a bid-related issue.

**Security.** Security sales increased \$3.1 million or 8.2% mainly due to the net effect of new business. Operating profits increased \$0.1 million or 10.1% primarily due to increase in sales and the successful consolidation of overhead staff and facilities, partially offset by the impact of sharp increases in state unemployment rates, especially in California.

**Lighting.** Lighting sales decreased \$6.5 million or 19.7% during the three months ended January 31, 2004 compared to the same period of 2003 and operating profits decreased \$0.1 million or 9.1%. The decrease in sales was primarily due to significantly fewer retrofit projects in 2004 compared to 2003 and the termination of certain underperforming national contracts after January 2003. The decline in operating profits was primarily due to reduced sales partially offset by higher margins and lower selling, general and administrative expenses mainly as a result of staff reductions after January 2003.

**Other.** Sales for the Other Segment were flat for the first three months of 2004 compared to the same period of 2003 while operating profit increased by \$0.4 million. Higher sales in Facilities Services were offset by lower

## [Table of Contents](#)

sales in Mechanical primarily due to decreased capital project work. The increase in operating profit is primarily due to higher sales in Facilities Services as well as higher margins and lower selling, general and administrative expenses in Mechanical mainly as a result of staff reductions after January 2003.

**Corporate.** Corporate expense for the first quarter of 2004 increased by \$0.7 million or 10.6% compared to the first quarter of 2003 primarily due to \$0.5 million of higher professional fees primarily related to the Sarbanes-Oxley compliance.

### **Discontinued Operation**

On August 15, 2003, ABM completed the sale of substantially all of the operating assets of Amtech Elevator to Otis Elevator. The operating assets sold included customer contracts, accounts receivable, facility leases and other assets, as well as a perpetual license to the name "Amtech Elevator Services." The consideration in connection with the sale included \$112.4 million in cash and Otis Elevator's assumption of trade payables and accrued liabilities. The Company realized a gain on the sale of \$51.5 million which is net of \$31.9 million of income taxes, of which \$30.5 million was paid with the extension of the federal and state income tax returns on January 15, 2004.

The operating results and cash flows of the Elevator segment have been reported as discontinued operation in the accompanying consolidated financial statements. Income taxes have been allocated using the estimated combined federal and state tax rates applicable to Elevator for each of the periods presented.

The operating results of the discontinued operation for the three months ended January 31, 2003 are shown below.

(In thousands)	Three months ended January 31, 2003
Revenues	\$28,182
Income before income taxes	951
Income taxes	363
Net income	\$ 588

### **Subsequent Events**

On March 8, 2004, ABM Industries Incorporated entered into an Asset Purchase Agreement with SSA, to acquire substantially all of the operating assets of SSA for an initial consideration of \$40.7 million, net of liabilities assumed totaling \$0.3 million. Additional consideration includes contingent payments equal to 20% to 25% of adjusted earnings before interest and taxes, depending upon the level of actual earnings, for each of the years in the five-year period commencing on the closing date.

SSA, also known as "Silverhawk Security Specialists" and "Elite Protection Services," is a full service private security and investigative firm with a diverse client base that includes small, medium and large businesses throughout the Southeast and Midwest regions of the United States. SSA generated \$90.4 million in revenues for the year ended December 31, 2003.

## [Table of Contents](#)

On March 9, 2004, the stockholders of ABM approved the 2004 Employee Stock Purchase Plan under which an aggregate of 2.0 million shares may be issued commencing on May 1, 2004. Under the plan the purchase price of the shares will be determined twice a year on the 1st of May and November of each plan year and it will be the lesser of 85% of the fair market value on those dates or 85% of the fair market value on the date of monthly purchases. Employees may designate up to 10% of their compensation for the purchase of stock, subject to a \$25,000 annual limit. Employees will be required to hold their shares for a minimum of six months from the date of purchase.

### **Environmental Matters**

The nature of the Company's operations, primarily services, would not ordinarily involve it in environmental contamination. However, the Company's operations are subject to various federal, state and/or local laws regulating the discharge of materials into the environment or otherwise relating to the protection of the environment, such as discharge into soil, water and air, and the generation, handling, storage, transportation and disposal of waste and hazardous substances. These laws generally have the effect of increasing costs and potential liabilities associated with the conduct of the Company's operations, although historically they have not had a material adverse effect on the Company's financial position, results of operations, or cash flows.

The Company is currently involved in two proceedings relating to environmental matters: one involving alleged potential soil contamination at a former Company facility in Arizona and one involving alleged potential soil and groundwater contamination at a Company facility in Florida. While it is difficult to predict the ultimate outcome of these matters, based on information currently available, management believes that neither of these matters, individually or in the aggregate, are reasonably likely to have a material adverse effect on the Company's financial position, results of operations, or cash flows. As any liability related to these claims is neither probable nor estimable, no accruals have been made related to these matters.

### **Recent Accounting Pronouncements**

In November 2002, the EITF issued a final consensus on EITF Issue No. 02-16, "Accounting by a Customer (Including a Reseller) for Certain Consideration Received from a Vendor." EITF Issue No. 02-16 provides accounting guidance on how a customer (end-user) and a reseller should characterize certain consideration received from a vendor (such as a rebate) and when to recognize and how to measure that consideration in its income statement. EITF Issue No. 02-16 is effective for fiscal periods beginning after December 15, 2002 for resellers, with early application permitted, while for customers it is effective prospectively for arrangements entered into after November 21, 2002. The Company, as a reseller of certain supplies and equipment, has adopted the provisions of EITF Issue No. 02-16. The adoption had no material effect on the Company's results of operations or financial condition.

In May 2003, the EITF released Issue No. 00-21, "Accounting for Revenue Arrangements with Multiple Deliverables." EITF Issue No. 00-21 provides accounting guidance on when and how an arrangement involving multiple deliverables should be divided into separate units of accounting. EITF Issue No. 00-21 is effective prospectively for arrangements entered into in fiscal periods beginning after June 15, 2003. The Company adopted the provisions of EITF Issue No. 00-21 effective in the fourth quarter of 2003. The Company's

## [Table of Contents](#)

Lighting segment earns revenues under service contracts that have multiple deliverables including initial services of relamping or retrofitting and future services of periodic maintenance. Lighting's multiple deliverable contracts do not meet the criteria for treating the deliverables as separate units of accounting, hence the revenues and costs associated with the initial services are deferred and amortized over the service period on a straight-line basis. This is consistent with the revenue recognition methodology used by Lighting prior to the adoption of EITF Issue No. 00-21. Therefore, the adoption had no material effect on the Company's results of operations or financial condition.

In December 2003, the FASB issued Financial Interpretation Number ("FIN") 46R Consolidation of Variable Interest Entities, which addresses how a business enterprise should evaluate whether it has a controlling financial interest in an entity through means other than voting rights and accordingly should consolidate the entity. FIN 46R replaces FASB Interpretation No. 46, Consolidation of Variable Interest Entities ("VIEs"), which was issued in January 2003. The Company will be required to apply FIN 46R to variable interests in VIEs created after December 31, 2003. For variable interests in VIEs created before January 1, 2004, the Interpretation will be applied beginning on January 1, 2005. For any VIEs that must be consolidated under FIN 46R that were created before January 1, 2004, the assets, liabilities and non-controlling interests of the VIE initially would be measured at their carrying amounts with any difference between the net amount added to the balance sheet and any previously recognized interest being recognized as the cumulative effect of an accounting change. If determining the carrying amounts is not practicable, fair value at the date FIN 46R first applies may be used to measure the assets, liabilities and non-controlling interest of the VIE. There were no VIEs created by the Company after December 31, 2003 and the VIEs created before January 1, 2004 are in the process of being evaluated.

### **Critical Accounting Policies and Estimates**

The preparation of consolidated financial statements requires the Company to make estimates and judgments that affect the reported amounts of assets, liabilities, sales and expenses. On an ongoing basis, the Company evaluates its estimates, including those related to self-insurance reserves, allowance for doubtful accounts, valuation allowance for the net deferred income tax asset, contingencies and litigation liabilities. The Company bases its estimates on historical experience, independent valuations and various other assumptions that are believed to be reasonable under the circumstances, the results of which form the basis for making judgments about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates under different assumptions or conditions.

The Company believes the following critical accounting policies affect its more significant judgments and estimates used in the preparation of its consolidated financial statements.

*Self-Insurance Reserves:* Certain insurable risks such as general liability, automobile property damage and workers' compensation are self-insured by the Company. However, the Company has umbrella insurance coverage for certain risk exposures subject to specified limits. Accruals for claims under the Company's self-insurance program are recorded on a claim-incurred basis. The Company uses an independent actuarial firm to annually evaluate and estimate the range of the Company's claim costs and liabilities. The Company accrues the minimum amount of the actuarial range of exposure. Using the

## Table of Contents

annual actuarial report, management develops annual insurance costs for each operation, expressed as a rate per \$100 of exposure (labor and revenue) to estimate insurance costs on a quarterly basis. Additionally, management monitors new claims and claim development to assess the adequacy of the insurance reserves. The estimated future charge is intended to reflect the recent experience and trends. If the frequency or severity of claims incurred were to increase, the Company might be required to record additional expenses for self-insurance liabilities.

*Allowance for Doubtful Accounts:* The Company's accounts receivable arise from services provided to its customers and are generally due and payable on terms varying from the receipt of invoice to net thirty days. The Company estimates an allowance for accounts it does not consider collectible. Changes in the financial condition of the customer or adverse development in negotiations or legal proceedings to obtain payment could result in the actual loss exceeding the estimated allowance.

*Deferred Income Tax Asset Valuation Allowance:* Deferred income taxes reflect the impact of temporary differences between the amount of assets and liabilities recognized for financial reporting purposes and such amounts recognized for tax purposes. If management determines it is more likely than not that the net deferred tax asset will be realized, no valuation allowance is recorded. At January 31, 2004, the net deferred tax asset was \$71.3 million and no valuation allowance was recorded. Should future income be less than anticipated, the net deferred tax asset may not be fully recoverable.

*Contingencies and Litigation:* ABM and certain of its subsidiaries have been named defendants in certain litigations arising in the ordinary course of business including certain environmental matters. When a loss is probable and estimable the Company records the estimated loss. The actual loss may be greater than estimated, or litigation where the outcome was not considered probable might result in a loss.

### **Factors That May Affect Future Results**

(Cautionary Statements Under the Private Securities Litigation Reform Act of 1995)

The disclosure and analysis in this Quarterly Report on Form 10-Q contain some forward-looking statements that set forth anticipated results based on management's plans and assumptions. From time to time, the Company also provides forward-looking statements in other written materials released to the public as well as oral forward-looking statements. Such statements give the Company's current expectations or forecasts of future events; they do not relate strictly to historical or current facts. Management tries, wherever possible, to identify such statements by using words such as "anticipate," "believe," "estimate," "expect," "intend," "plan," "project," and similar expressions. In particular, these include statements relating to future actions, future performance or results of current and anticipated sales efforts, expenses, and the outcome of contingencies and other uncertainties, such as legal proceedings, and financial results.

Set forth below are factors that the Company thinks, individually or in the aggregate, could cause the Company's actual results to differ materially from past results or those anticipated, estimated or projected. The Company notes these factors for investors as permitted by the Private Securities Litigation Reform Act of 1995. The public should understand that it is not possible to predict or identify all such factors. Consequently, the following should not be considered to be a complete list of all potential risks or

## Table of Contents

uncertainties: (1) A further decline in commercial office building occupancy and rental rates could affect the Company's sales and profitability. (2) An increase in costs that the Company cannot pass on to customers could affect profitability. (3) The financial difficulties or bankruptcy of one or more of the Company's major customers could adversely affect results. (4) The Company could experience major collective bargaining disputes that would lead to the loss of sales or expense increases. (5) The Company is subject to intense competition. (6) The Company's success depends on its ability to preserve its long-term relationships with its customers. (7) Weakness in airline travel and the hospitality industry could adversely impact the Company's Parking results. (8) A continued slowdown in capital investments by customers could negatively impact the project sales of the Lighting and Mechanical segments. (9) Acquisition activity could slow or be unsuccessful. (10) The Company incurs significant accounting and other control costs, which could increase. (11) An inadequacy in the Company's self-insurance reserves, or the cancellation or non-renewal of the Company's primary insurance policies, could adversely impact the Company's results. (12) Other issues and uncertainties which may include: labor shortages that adversely affect the Company's ability to employ entry level personnel, a reduction or revocation of the Company's line of credit that could increase interest expense and the cost of capital, legislation or other governmental action that detrimentally impacts the Company's expenses or reduces sales by adversely affecting the Company's customers such as state or locally-mandated healthcare benefits, new accounting pronouncements or changes in accounting policies, impairment of goodwill, the resignation, termination, death or disability of one or more of the Company's key executives that adversely affects customer retention or day-to-day management of the Company, and inclement weather which could disrupt the Company in providing its services.

The Company believes that it has the services, human and financial resources for business success, but future profit and cash flow can be adversely (or advantageously) influenced by a number of factors, including those listed above, any and all of which are inherently difficult to forecast. The Company's Annual Report on Form 10-K for the year ended October 31, 2003, contains additional information with respect to the factors that could influence its business. The Company undertakes no obligation to publicly update forward-looking statements, whether as a result of new information, future events or otherwise.

### **Item 3. Quantitative and Qualitative Disclosures About Market Risk**

The Company does not issue or invest in financial instruments or their derivatives for trading or speculative purposes. The operations of the Company are conducted primarily in the United States, and, as such, are not subject to material foreign currency exchange rate risk. At January 31, 2004, the Company had no outstanding long-term debt. Although the Company's assets included over \$90.7 million in cash and cash equivalents at January 31, 2004, market rate risk associated with changing interest rates in the United States is not material.

### **Item 4. Controls and Procedures**

The Company's principal executive officer and principal financial officer have concluded that the effectiveness of the Company's disclosure controls and procedures (as defined in Securities Exchange Act of 1934 ("Exchange Act") Rules 13a-15(e) or 15d-15(e)) was adequate as of the end of the period covered by this Quarterly Report on Form 10-Q, based on the

## [Table of Contents](#)

evaluation of these controls and procedures required by paragraph (b) of Exchange Act Rules 13a-15 or 15d-15.

No change in the Company's internal control over financial reporting identified in connection with the evaluation required by paragraph (d) of Exchange Act Rules 13a-15 or 15d-15 that occurred during the Company's first fiscal quarter has materially affected, or is reasonably likely to materially affect, the Company's internal control over financial reporting.

## **PART II. OTHER INFORMATION**

### **Item 1. Legal Proceedings**

In September 1999, a former employee filed a gender discrimination lawsuit against ABM in the state of Washington. On May 19, 2003, a Washington state court jury for the Spokane County Superior Court, in the case named *Forbes v. ABM*, awarded \$4.0 million in damages. The court later awarded costs of \$0.7 million to the plaintiff. In addition, the plaintiff may receive an additional \$0.8 million to mitigate the federal tax impact of the plaintiff's award (the Washington Supreme Court is currently deciding whether amounts to mitigate federal tax consequences may be awarded in wrongful termination cases). ABM is appealing the jury's verdict as well as the award of costs to the State Court of Appeals on the grounds that it was denied a fair trial. By law, interest on the judgment accrues at 12% per year while the appeal is pending. ABM has stayed enforcement of the judgment by procuring a \$7.0 million letter of credit. ABM believes that the award against ABM was excessive and that the verdict was inconsistent with the law and the evidence. Because ABM believes that the judgment will be reversed upon appeal and that it will prevail in a new trial, ABM has not recorded any liability in its financial statements associated with the judgment. However, there can be no assurance that ABM will prevail in this matter.

**Item 2. Changes in Securities, Use of Proceeds and Issuer Purchases of Equity Securities**

## (e) Stock Repurchases

Period	(a) Total number of shares (or units) purchased	(b) Average price paid per share (or unit)	(c) Number of shares (or units) purchase as part of publicly announced plans or programs	(d) Maximum number (or approximate dollar value) of shares (or units) that may yet be purchased under the plans or programs
11/1/2003-11/30/2003	—	—	—	600,000 shares
12/1/2003-12/31/2003	100,000 shares (1)	\$16.90	100,000 shares	2,600,000 shares (2)
1/1/2004-1/31/2004	—	—	—	2,000,000 shares
Total	100,000 shares	\$16.90	100,000 shares	2,000,000 shares

(1) A March 11, 2003 Board of Directors authorization for 2,000,000 shares expired December 31, 2003, with 500,000 shares unpurchased.

(2) On December 9, 2003, the Board of Directors authorized another 2,000,000 shares to be purchased at any time through December 31, 2004.

**Item 6. Exhibits and Reports on Form 8-K**

## (a) Exhibits:

- Exhibit 31.1 - Certification of Chief Executive Officer pursuant to Securities Exchange Act of 1934 Rule 13a-14(a) or 15d-14(a)
- Exhibit 31.2 - Certification of Chief Financial Officer pursuant to Securities Exchange Act of 1934 Rule 13a-14(a) or 15d-14(a)
- Exhibit 32.1 - Certifications pursuant to Securities Exchange Act of 1934 Rule 13a-14(b) or 15d-14(b) and 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002

## (b) Reports on Form 8-K:

The Company filed a report on Form 8-K dated December 9, 2003 pursuant to Item 5, which announced the declaration of its quarterly dividend and furnished in the same report pursuant to Item 12 its financial results related to fiscal year 2003 and the fourth quarter of fiscal year 2003.

**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

ABM Industries Incorporated

March 11, 2004

/s/ George B. Sundby

George B. Sundby  
Senior Vice President and  
Chief Financial Officer  
Principal Financial Officer

March 11, 2004

/s/ Maria De Martini

Maria De Martini  
Vice President and Controller  
Chief Accounting Officer

**EXHIBIT INDEX**

<b>Exhibit No.</b>	<b>Description</b>
31.1	Certification of Chief Executive Officer pursuant to Securities Exchange Act of 1934 Rule 13a-14(a) or 15d-14(a)
31.2	Certification of Chief Financial Officer pursuant to Securities Exchange Act of 1934 Rule 13a-14(a) or 15d-14(a)
32.1	Certifications pursuant Securities Exchange Act of 1934 Rule 13a-14(b) or 15d-14(b) and 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002

**CERTIFICATION OF CHIEF EXECUTIVE OFFICER  
PERSUANT TO SECURITIES EXCHANGE ACT OF 1934  
RULE 13a-14(a) OR 15d-14(a)**

I, Henrik C. Slipsager, certify that:

1. I have reviewed this quarterly report on Form 10-Q of ABM Industries Incorporated;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer(s) and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) for the registrant and have:
  - a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) Evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
  - c) Disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer(s) and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent functions):
  - a) All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and
  - b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

March 11, 2004

/s/ Henrik C. Slipsager  
\_\_\_\_\_  
Henrik C. Slipsager  
Chief Executive Officer  
(Principal Executive Officer)

**CERTIFICATION OF CHIEF FINANCIAL OFFICER  
PERSUANT TO SECURITIES EXCHANGE ACT OF 1934  
RULE 13a-14(a) OR 15d-14(a)**

I, George B. Sundby, certify that:

1. I have reviewed this quarterly report on Form 10-Q of ABM Industries Incorporated;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer(s) and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) for the registrant and have:
  - a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) Evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
  - c) Disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer(s) and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent functions):
  - a) All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and
  - b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

March 11, 2004

/s/ George B. Sundby  
\_\_\_\_\_  
George B. Sundby  
Chief Financial Officer  
(Principal Financial Officer)

**CERTIFICATIONS PURSUANT TO SECURITIES EXCHANGE ACT OF 1934  
RULE 13a-14(b) OR 15d-14(b) AND  
18 U.S.C. SECTION 1350,  
AS ADOPTED PURSUANT TO  
SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002**

In connection with the quarterly report of ABM Industries Incorporated (the "Company") on Form 10-Q for the period ended January 31, 2004, as filed with the Securities and Exchange Commission on the date hereof (the "Report"), Henrik C. Slipsager, Chief Executive Officer of the Company, and George B. Sundby, Chief Financial Officer of the Company, each certifies for the purpose of complying with Rule 13a-14(b) or Rule 15d-14(b) of the Securities Exchange Act of 1934 (the "Exchange Act") and Section 1350 of Chapter 63 of Title 18 of the United States Code, that:

- (1) the Report fully complies with the requirements of Section 13(a) or 15(d) of the Exchange Act; and
- (2) the information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

March 11, 2004

/s/ Henrik C. Slipsager  
\_\_\_\_\_  
Henrik C. Slipsager  
Chief Executive Officer  
(Principal Executive Officer)

March 11, 2004

/s/ George B. Sundby  
\_\_\_\_\_  
George B. Sundby  
Chief Financial Officer  
(Principal Financial Officer)